



# Accreditation of Standards Developers Process Steps

Standards developers must be accredited by ANSI to be eligible to sponsor documents for approval as American National Standards (ANS). The steps in the accreditation process are divided into two phases – getting accredited, which is a one-time application/review process, and staying accredited, which includes ongoing maintenance requirements overseen by ANSI.

The governing document for the entire process is the *ANSI Essential Requirements: Due process requirements for American National Standards*; the relevant sections are indicated for each step below.

GET ACCREDITED	<i>Essential Requirements</i> sections
<b>Step 1:</b> Procedures and application submission	All sections
<b>Step 2:</b> Announcement in ANSI <i>Standards Action</i>	4.1.2
<b>Step 3:</b> Initial ANSI Executive Standards Council (ExSC) Subcommittee review	
<b>Step 4:</b> Applicant review/response to all comments	
<b>Step 5:</b> Full review and vote by ANSI ExSC	
<b>Step 6:</b> ANSI ExSC decision and announcement	
STAY ACCREDITED	<i>Essential Requirements</i> sections
Maintain your standards development procedures and submit compliance forms	4.1.3
Pay annual accreditation fees	
Comply with ANSI's Audit Program	



# Approval of American National Standards Process Steps

ANSI's approval of an American National Standard (ANS) is based on an ANSI-Accredited Standards Developer's (ASD's) demonstration that consensus has been achieved and the development complied with ANSI's requirements. The steps to ANS approval are divided into two phases – a proposed standard phase, which includes assessment of any claims of conflict or duplication with an existing ANS, and a draft standard phase, which includes resolution of votes and comments and appeals options.

The governing document for the entire process is the [ANSI Essential Requirements: Due process requirements for American National Standards](#); the relevant sections are indicated for each step below.

PROPOSED STANDARD	<i>Essential Requirements sections</i>
<b>Step 1:</b> Filing of Project Initiation Notification System (PINS) for publication in Standards Action	2.5
<b>Step 2:</b> PINS deliberation	1.6, 2.4, 2.5.1.2, 2.5.1.3, 2.6
DRAFT STANDARD	<i>Essential Requirements sections</i>
<b>Step 3:</b> Draft standard for public comment	1.5, 2.5, 2.5.2
<b>Step 4:</b> Consensus body voting	1.7, 2.7
<b>Step 5:</b> Resolution of votes and comments	1.6, 2.6, 2.7
<b>Step 6:</b> Appeals notification (if necessary)	1.8, 2.6, 2.8.1
<b>Step 7:</b> Final submission of evidence of procedural compliance	4.2, 4.2.1.1
<b>Step 8:</b> ANSI Board of Standards Review (BSR) decision and the right to appeal	4.2.1.1, 4.2.1.4, 4.4
<b>Step 9:</b> Publication, Designation, and Maintenance	4.4, 4.5, 4.7